



2014 Terms & Conditions Agreement

Participation in the Kensington Arts & Craft Market is subject to your acceptance of the following terms and conditions. Please read these carefully before completing the Application Form.

All applications will be assessed on the following criteria. The Committee reserves the right to accept or decline any application.

Criteria: All goods must be hand-made or crafted by the stall holder and sold by the stallholder unless prior arrangements have been made with the Committee. Gourmet and specialty foods are welcomed, primarily for consumption offsite. Skincare should be predominately made from naturally derived products. **You are required to produce all proof of permits, licenses and Council requirements with this application.**

Products: It is important that you specify the nature of your stall and the types of product to be sold. Stallholders contravening this requirement or failing to accurately describe their products may have their trading terminated and forfeit their payment on Market day. All products **MUST** be handmade or grown in Australia.

Environment and waste: The Kensington Arts & Craft Market Committee does their best to ensure that the market grounds are left free of waste at the conclusion of the event. Please try to reduce waste and use recycled and/or recyclable packaging and materials and remove all your waste at the end of the day.

Set up and pack up times:

Set up times are from 8:00am – 9:30am. Pack up times are from 3:00pm to 4:00pm. Market staff will be on location from **7am**. Stall holders can unload from **8:00am** and **no later than 9:30am**, ready to trade by **10am**. The market concludes at **3:00pm** and no stallholder is permitted to pack up prior to this time unless all their stock has been sold or by prior arrangement with the Committee.

Site Conditions: The Kensington Arts & Market is both an indoor and outdoor market. Stall sites are allocated at the Committee's discretion and will only be guaranteed once payment has been processed. **Outdoor sites MUST use umbrellas or marquees and these must be secured and weighted appropriately with either water or sand weights.**

Site furniture and display: Stall holders must, in the first instance, provide their own table and table cloth as well as any other display equipment. Limited tables are available for hire on Market day but must be noted on Application Form.

All displays, tables, umbrellas or otherwise MUST be contained within your allocated site space. Stallholders may use other free-standing displays of their choice. These must be secured and weighted appropriately and must not extend over the stall frontage line. Failure to contain your stall within the site may result in a Committee Member requesting that displays/items be removed immediately. All trestle/display tables must be covered with floor length table cloths.

Pets – Due to Health and Safety regulations, stall holders are prohibited from bringing their pets to Market Day.

Payment of stall:

Once your stall application has been **approved**, you will receive an invoice & electronic payment details via email. Payment is required within 7 days of receiving your invoice. Your stall is **secured** once payment has been received and processed. Please note that we will **not** follow up payment. If we do not receive payment by the due date, (i.e. 7 days after issue of invoice), we will allocate your stall to the next person on our Wait List.

PARKING FOR STALL HOLDERS:

The Kensington Arts and Craft market is held between the hours of 10am – 3pm at the Kensington Primary School, 62-74 McCracken Street, Kensington.

There is a small car park in McCracken Street, Kensington located next door to the Primary School which is shared with the Uniting Church but can be utilised for unloading and loading of goods only. Free all day parking is available in nearby McCracken Street, McConnell Street and White Street on Sundays. Should you need to move your vehicle, please ask one of our volunteers to look after your stall whilst you are away.

All applicants must read and understand these 'Terms & Conditions'. The Kensington Arts & Crafts Market Committee will review all applications and acceptance will be on receipt and payment of Tax Invoice.